



***Made in Michigan
Arts & Crafts Show
August 20-22, 2010***

www.howellmelonfestival.com
Member of Michigan Festival & Events Association

2010 RULES & REGULATIONS

Dates: August 20-22, 2010
Location: Streets & Parking Lots – Downtown Howell
Hours: Friday: 3:00 p.m. – 9:00 pm
Saturday: 9:00 a.m. – 9:00 p.m.
Sunday: 9:00 a.m. – 5:00 p.m.

1. All applicants must submit the following: three (3) images of artwork (slides, photos or digital photos on cd) and one (1) image or drawing & detailed description of your booth display. Please be sure to write your name on each photo or cd.
2. All work must be original and handcrafted by the artist. All vendors/businesses must be located within the State of Michigan.
3. Application fee is \$10. Booth fee is \$200 per 10 x 10 booth. All fees must be submitted with the application. Checks should be made payable to Howell Downtown Development Authority. Your booth fee will not be deposited until you are accepted to participate in the show. If you are accepted, your check will be cashed on or after April 1, 2010.
4. Deadline for receipt of applications is March 1, 2010.
5. All applicants will be juried and will receive written notification as to their show status. If you do not receive written notification by April 1, 2010, please contact Howell Melon Festival.
6. There will be no refunds after the notification date of April 1, 2010. Cancellations after this date are non-refundable. No refunds will be given due to cancellation of the event due to weather or other circumstances beyond our control.
7. Vendor is responsible for all applicable sales tax and permits (if required).
8. Booth must remain open and staffed during show hours as indicated above.
9. Howell Melon Festival contracts for on-site professional security throughout the event and works with the Howell Police Department to maintain security. However, you are responsible for insurance and protection of your artwork and display. The City of Howell, the Howell DDA, and the Howell Melon Festival assume no liability for theft or damage to your artwork or display.
10. Artists must provide their own tents, tables, chairs, and change. Tents must be free standing. NOTHING is to be staked or driven into the grounds.
11. All supplies, product, etc must be contained within your booth space.
12. Howell Melon Festival is a family friendly event. All vendors agree to conduct themselves in a respectful, courteous manner. All displays must be family friendly.
13. Violation of any of these rules is basis for removal from the event.
14. Applications should be mailed to: Howell Melon Festival
Arts & Craft Show
611 E. Grand River
Howell, MI 48843



VENDOR APPLICATION
2010 MADE IN MICHIGAN ARTS & CRAFTS SHOW

FIRST NAME: LAST NAME:

BUSINESS NAME:

ADDRESS: SALES TAX LICENSE #

CITY: STATE: ZIP:

PHONE: FAX: CELL:

E-MAIL: WEBSITE:

APPLICATION FEE: \$10

BOOTH FEE: \$200 per 10 x 10 space

Number of Spaces Requested: x \$200 Total:

Electric Request: \$50

Total Enclosed: \$
Checks should be made payable to Howell DDA

MEDIA

- Checkboxes for media types: Clothing, Furniture, Jewelry, Photography, Ceramics, Painting, Wood, Drawing, Mixed Media, Glass, Mixed Media, Food Product, Other - Please describe:

Please provide a detailed description of your work:

Will you be demonstrating your art/craft? Yes No

Do you grant permission to use your name, photos & website for publicity purposes? Yes No

By signing below, I hereby release and discharge the City of Howell, Howell Downtown Development Authority, Howell Melon Festival, and its sponsoring organizations, employees and volunteers from any and all liability for loss, injury or damage connected with participation in the 2010 Howell Melon Festival. The Howell Melon Festival reserves the right to accept or reject any application. Accepted application is considered a commitment to the show. I understand that no refunds will be granted after acceptance is received. I hereby confirm that the work entered, exhibited, and sold are created by myself and that my business is located within the State of Michigan. Further, I understand that failure to comply with the rules can result in expulsion from the show. I have read, understand and agree to abide by the rules & regulations included in this application.

Signature of Application

Date